

Board of Road Commissioners Meeting
County Services Building
February 28, 2024

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, February 28, 2024.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Spitler, Koch.

Absent: Forbes.

Staff present: Timmer, Griffin, Holmes, Terryn, Curtis.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Roger Schmidt, Grant Township Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Parks and Recreation Commission; and Scott Beal, Hart/Silver Lake Visitors Bureau.

TOTAL: 5 visitors.

AGENDA

Motion by Gowell and supported by Koch to approve the following Agenda items for discussion.

1. Sign and Approve Act 51 Cover Sheets
2. Permit Policy

Roll call vote: Gowell – yes; Koch – yes; Spitler – yes; Myers – yes.

Absent: Forbes.

Motion carried.

CITIZEN'S PARTICIPATION

Garry McKeen noted there will be at meeting today at 11:00 AM at the Conservation District for the Stony Creek Project. Garry thanked Mark Timmer and the Road Commission for all their help and support with this project.

APPROVAL OF MINUTES

Motion by Spitler and supported by Koch to approve the Minutes of the February 14, 2024 Regular Board Meeting.

Roll call vote: Spitler – yes; Koch – yes; Gowell – yes; Myers – yes.

Absent: Forbes.

Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72344 (Accounts Payable)	\$ 217,869.96
Voucher No. 72345 (Payroll)	\$ <u>97,996.56</u>
	\$ 315,866.52

Roll call vote: Gowell – yes; Koch – yes; Spitler – yes; Myers – yes. Absent: Forbes.
Motion carried.

RESOLUTION NO. 1 – SIGN AND APPROVE THE 2023 ACT 51 ROAD CERTIFICATION MAPS FOR SUBMISSION TO MDOT

Motion by Gowell and supported by Spitler to have Chairman Myers sign the Act 51 Road Certification map cover sheets (4 copies) for submission to MDOT,

Roll call vote: Gowell – yes; Spitler – yes; Koch – yes; Myers – yes. Absent: Forbes.
Motion carried.

Mark Timmer thanked Deputy Clerk, Renee Curtis for her assistance in locating a permit policy (this is a good policy).

RESOLUTION NO. 2 – PERMIT POLICY ON BANNERS, PARADES, ROAD RACES AND TEMPORARY ROAD CLOSURES

Motion by Gowell and supported by Koch to adopt a permit policy on banners, parades, road races, and temporary road closures pending review of MCRC SIP (Michigan County Road Commission Self Insurance Pool) Attorney and with any minor changes they recommend.

Roll call vote: Gowell – yes; Koch – yes; Spitler – yes; Myers – yes. Absent: Forbes.
Motion carried.

STAFF REPORTS

The State crew has been doing snow and ice removal, roadside cleanup, patching various routes, and repaired a storm sewer on State Street.

The M-20 and Hart crews have patched various roads with the hot box, snow and ice removal, graded gravels, and tree trimming on 128th Avenue and Pierce Road in Ferry Township as well as various other spots in the County.

Traffic Services has worked on asset management, Miss Digs, Road Soft, sign repairs, street name signs, supervised the sign crew, permits, closures and detours, and upgraded signs in Elbridge Township. Engineering Technician, Austin Cribley worked on a Safety Grant for stop signs and stop ahead signs.

Mark Timmer reviewed bills and finances with the Finance/HR Director, Clerk and Deputy Clerk, met with Road Engineer, Bridge Engineer, worked on township quotes for 2024 road work (Mark thanked Road Maintenance Coordinator, Jeff Balkema and Deputy Clerk, Renee Curtis for their help assisting with the

quotes), and brine packets have been sent out to townships. Seasonal weight and speed restrictions will be lifted on Tuesday, March 5, 2024 at 6:00 AM (thaw caster program is used to assure there will be no damage to our roads).

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:14 AM.

Respectfully submitted,

LORI L. HOLMES
Finance/HR Director

WILLIAM MYERS
Chairman

MARCH 13, 2024

DATE